



PTO & Booster Clubs' Donation Reporting Form

Use this form to report all donations/gifts monetary or non-monetary benefiting Boerne ISD school(s).

Email to: America.Jones@BoerneISD.net and copy the campus principal secretary/bookkeeper.

Campus receiving donation(s)/gifts: _____

Name of Group: _____ Month Reporting: _____

Name of President Phone Number

Mailing Address City State Zip code

Description of Donation	Value of Donation*	Monetary or non-monetary	Purpose of Donation
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		

*Value, **determined by donor**, will be for internal reporting purposes only. This value may not be recognized/accepted as an appraised value for IRS purposes.

Boerne Independent School District is a public school district and is a political subdivision of the State of Texas. The District is not a tax-exempt entity under the Internal Revenue Service (IRS) Code Section 501(c)3. However, the District is considered a tax-exempt organization that may receive charitable contributions according to the IRS Code Section 170(c)(1).

The District may receive charitable contributions if they are for public purposes, such as benefitting a group and not an individual. Contributions may be made to the District, District Schools, District departments, or various District groups and clubs. These charitable contributions are deductible by the contributor on their tax returns. The federal identification number of Boerne Independent Schools District is #74-6000372.

Please note, contributions made to various parent organizations, such as PTOs and Booster Clubs, are not contributions to the District. Since these organizations are separate entities from the District, the District's tax-exempt status does not apply to these organizations. These organizations must apply for their tax-exempt status under IRS Code Section 501(c)3. Evidence of their tax-exempt status would be a Determination Letter from the IRS. When a PTO or Booster Club donates monetary or non-monetary items to the District, then the donation is considered a contribution to the District.