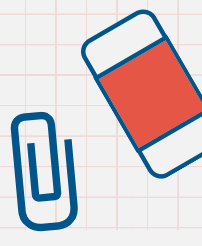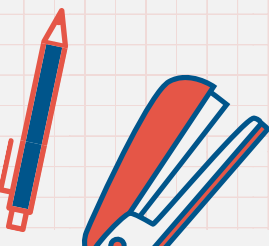# BOERNE ISD

SKYWARD NEW STUDENT ONLINE ENROLLMENT

IF YOU ARE HAVING ANY TROUBLE LOGGING IN AND ACCESSING YOUR SKYWARD ACCOUNT, PLEASE CONTACT YOUR CAMPUS REGISTRAR
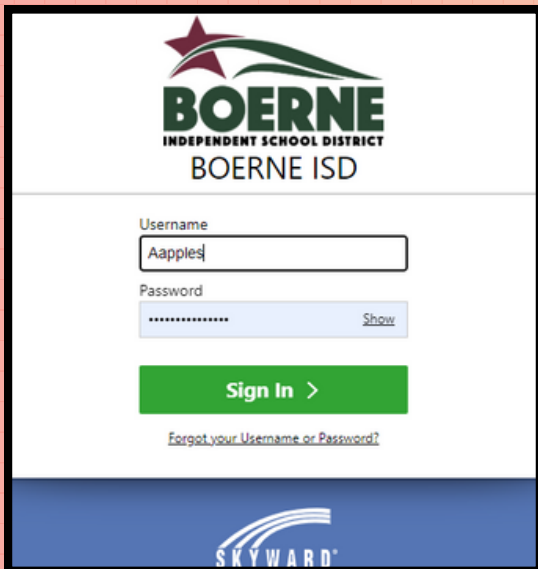
FIRST STEPS

If you have never accessed Skyward Family Access before, you will need to create an account here: Skyward New Student Enrollment.
Once your account is created you will receive an email with more information.

To begin the online enrollment process, access your skyward family account by using the link provided by social media, Boerne ISD webpage or Skyward Family access.
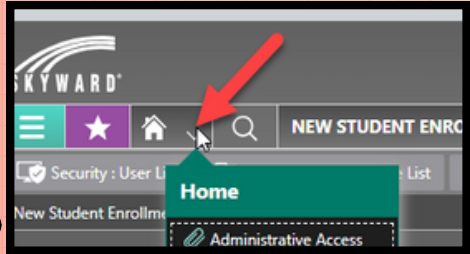
Your username will be First Initial, Last Name.
Your Password will be provided by Skyward in the Family Access email, and this can be updated to your preference.
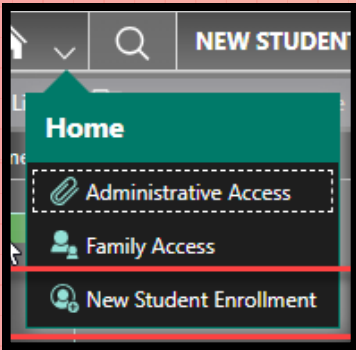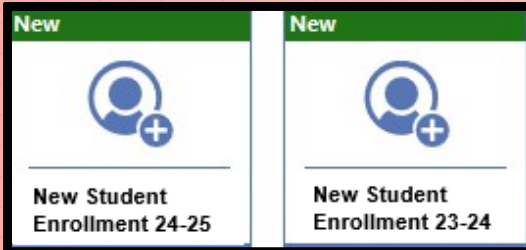
NEXT STEPS

Once logged in, click on the small drop down arrow located here.

Next you will select New Student Enrollment

On the new screen you will see two tiles. One will be for the current school year, while the second will be for the new school year.

IMPORTANT CHOICES

If you are Registering your student for the 2023-2024 School year, you will click on this tile and complete the "Current Year Enrollment".

New

NEWSTUDENT
ENROLLMENT 23-24

New

NEWSTUDENT
ENROLLMENT 24-25

If you are Registering your student for the next school year 2024-2025, click on this tile and complete the enrollment form.
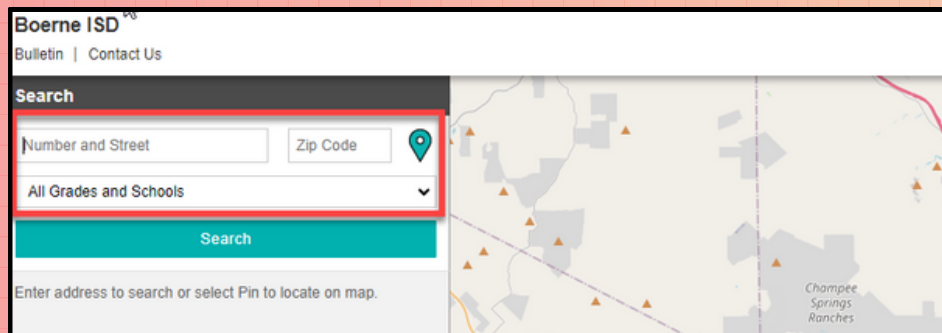
CAMPUS ZONES

Before starting the enrollment you will be asked to find out your home campus.

To find out and view your student's home campus based on current attendance zones, please click on this link. "**InfoFinder**"
If that doesn't work, copy and paste this URL to your internet browser.
http://www.infofinderi.com/ifi/?
cid=BIO5063838479

Be sure to enter your current home address and zip code, along with the grade level of your student. This page/map will not only show you which campus is your home campus, but it will also show you available bus routes for that campus. A win-win.

Once you have found your home campus, please click on the "START" button.
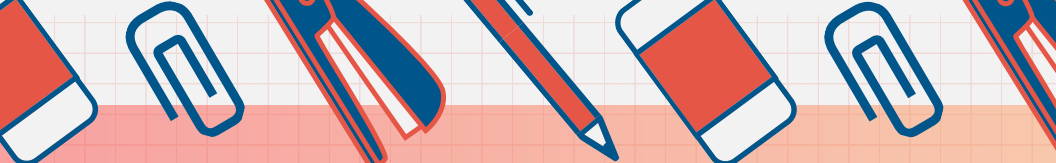

Once start is clicked, a window will appear requesting you choose what campus you want to enroll to. Click the drop-down arrow and select your campus.
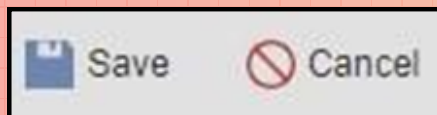

Next you will click the "SELECT" link next to the campus you are enrolling your student for.

Click on "SAVE" to begin enrolling for the selected campus or cancel to choose a different campus.

Save   Cancel

As you complete each step in the form, click the "PERVIOUS" button to return to a prior step or click on "COMPLETE & NEXT" to save and move forward. *Your work will not be saved unless you click Complete and Next.*

< Previous   Complete & Next >

During the registration process you will be asked to upload supporting documents. Please click on the "UPLOAD" button to import scanned files located on your computer.
(Supporting documents for enrollment include birth certificate, social security card, shot records, proof of residency in BISD, and Parent ID.)

UPLOAD FILE

Use this tool to securely upload scanned files such as Birth Certificate, Social Security Card, Proof of Residency, or other official documents.

Upload Here   ⬆ Upload

**You will only be allowed to upload one document/file. So, you will need to combine your files into a 'zip file'. Then upload the zip file into Skwyard.

LAST STEPS

At the end of the enrollment process, you will be prompted with an 'agreement form'.
By clicking the "I AGREE" button; your signature and current date will be captured.

Terms of Agreement

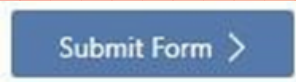Under the Federal Electronic Signatures in Global and National Commerce Act, before you may electronically sign this form, you must be provided with certain of the following information and you must affirmatively agree to the following and thereafter not withdraw your agreement.

By clicking 'I Agree' and submitting this agreement via the internet, I acknowledge that:

I have read and understood the foregoing Electronic Signature Agreement and that I intend to be bound thereby.

I understand and agree that my electronic signature is the equivalent of a manual signature and that others may rely on it as such in connection with any and all agreements I may enter into, including but not limited to this Electronic Signature Agreement.

I further acknowledge and agree that it is my obligation to immediately advise the school district of any change in my electronic address (i.e., email address).

I further acknowledge and agree that it is my obligation to immediately advise the school district in the event that I withdraw my consent to this Electronic Signature Agreement.

I acknowledge and agree that the individual electronically signing this form is the individual in whose name the account is set up, or is someone authorized to submit this form by the person whose name is on the account.

I Agree ☑

Signed By ▢   **Date Signed** ▢

Be sure you click "SUBMIT FORM" to complete the registration process.

Submit Form >

**Note that you will need to complete this enrollment registration form for each student entering or returning to the district.

Reach out to your Home Campus Registrar for future assistance with the enrollment process. Be sure to check your emails for follow-up information from Boerne ISD as well as our BoerneISD website.